

TIDEWATER ART CENTER & GALLERY

ARTIST'S APPLICATION FOR MEMBERSHIP

WORKER

The Tidewater Art Center & Gallery exists to encourage an awareness of and an appreciation for the arts, to promote education in the visual arts, and to provide a facility for instruction, creation, and display of this art. Individual artists are encouraged to apply to become member artists as part of its artists' cooperative program.

Membership Guidelines

- Artists are judged into the Tidewater Art Gallery. Art work of the applicant artist is first juried by the member artists who make recommendations to the Tidewater Board of Directors. The Board meets on the second Wednesday of each month. **Work submitted for judging must be in the gallery before the Artists' Meeting on the first Monday of each month.** The artist will be notified by the end of the month of the decision of the Board.
- **The annual membership fee is \$75.00 payable prior to becoming a member** and upon signing of membership agreement. Fee will be pro-rated according to when artist is accepted: Jan-Apr, \$75; May-Aug, \$50; Sept-Dec, \$25. Member-ship fees are not refundable.
- **Commitment to the gallery shall be for a minimum of one year.** After that time a member artist must give 30 days notice before leaving the gallery.
- The member must agree to **staff the gallery for at least four (4) hours per week.** It is the responsibility of each member artist to become familiar with and follow all procedures in operating the gallery.
- The gallery charges a commission of 25% for each piece of art sold at the gallery or sold **as a result of Gallery exposure.**
- The Tidewater Art Center & Gallery is a non-profit cooperative gallery. At least twice each year the gallery holds fundraising events. Artists should be willing to work on and support these fundraisers and will be asked to contribute works or other donations for auctions or prizes.

Exhibition Guidelines

- As part of membership in the Tidewater Art Gallery, artists may select works of their own to be judged eligible for display in the gallery. Flat work or painting must be properly framed and ready to hang.
- Artists are responsible for pick-up and delivery of their own art works. A charge of \$5.00 per day will be levied for work not picked up within 15 days of notification by the gallery. Work left for 30 days becomes the property of the gallery and may be sold or disposed of as necessary.
- The Tidewater Gallery agrees to exhibit the work of member artists, but not all work will be exhibited at all times. Each month a new show featuring new work will be exhibited; member artists are expected to select new work to exhibit each month.
- Every precaution will be taken to safeguard art works while at the Tidewater Gallery, however, neither Tidewater nor the owner of the building will be liable for any loss or damage from any cause. Any insurance beyond that carried by the gallery is the responsibility of member artists.

- Member artists reserve all reproduction rights to their original work.
- **By agreeing to membership and exhibition requirements and signing the member contract, member artist certify that the work they will deliver for display is their original work and is not copied from any work of any artist living or dead nor from any photograph published or copyrighted.**

Special Exhibits

- The gallery from time to time may schedule one-man shows of the work of member artists. Such exhibitions will be on display for one month. Each show will be marketed through news releases and mailings to those on the Tidewater mailing list as well as to those on the featured artist's mailing list. **The printing cost of the postcards for the mailing will be shared 50/50 between the gallery and the artist.** Postage is paid by the gallery.
- The gallery will schedule a reception for the featured artist on the second Friday evening of the applicable month. For these receptions, the gallery will supply beverages and set up, and **the featured artist will be responsible for providing food.**

Breakage Policy

- Any artwork which is broken by any artist, personnel, or board member in the course of routine gallery operations or maintenance (i.e., hanging of artwork, setting up receptions, cleaning or maintenance) shall not be compensable to the artist whose work was unfortunately damaged. The gallery shall use all reasonable care to ensure that artwork is safely displayed or safeguarded during any other gallery activity. Such safeguards, however, are not to be construed as any assumption of liability on the part of the gallery. The Tidewater Gallery holds no liability insurance policy that would cover art work.
- It is the policy of the gallery to request that payment be made for any item which is broken by a customer during an ordinary business day. The amount of payment requested from any customer shall not exceed the payment that would otherwise be made to the artist for the artwork if the item were sold in the ordinary course of business. The gallery will not charge its commission on the broken or damage artwork.
- It is the policy of the gallery not only to clearly post that broken items will be considered purchased by a customer, but also to ask the artist sitting the gallery for that day to pay special attention and give warning to any customer who enters the gallery with small children, backpacks, or other items which give obvious rise to concern for the safety of the artwork.
- The Breakage Policy described above does not apply to the featured artist receptions, when there are a large number of persons in the gallery and it is more difficult for our guests to move about. Any items broken during a featured artist reception shall be considered a loss to both the artist and the gallery. Any items broken under these circumstances will not be compensable to the artist. No compensation shall be payable to an artist for any loss or damage occurring during a featured artist reception unless the gallery actually recovers those costs from a customer or guest.

I wish to join the Tidewater Art Center & Gallery as a member of the artists' cooperative program. I understand the membership requirements as stated on the Artist's Application and agree to them.

Name: _____

Home Address: _____

Work Address: _____

Home phone: (____) _____ Work phone: (____) _____

Cell phone: (____) _____ E-mail: _____

Social security # (for tax purposes) _____

Description of your artwork: _____

Shows/Exhibits: _____

Awards: _____

NOTE: As a Working Artist member of the Gallery, you are required to staff the Gallery at least 4 hours per week. The Gallery is open Tuesday through Friday from 10 AM to 5 PM and on Saturday from 11 AM until 3 PM. The shifts run from 10 AM to 1:30 PM and 1:30 to 5 PM weekdays, and 11 AM to 3 PM on Saturdays.

Please indicate below what shifts(s) you would be able to fill:

Artist's Signature: _____

Signature of gallery representative: _____

Date: _____

Board Approval [] Yes [] No

President's Signature: _____

Date: _____

